

APPLICATION FOR FAMILY READINESS GROUP (FRG) CHARTER

Date: _____

TO: Military Service Center, ATTN: Family Readiness Team, 1850 East Bismarck Expressway, PO Box 5511, Bismarck, ND 58506-5511

From:

(Enter Unit Designation and complete mailing address)

1. This organization and its family members desire to form a Family Readiness Group (FRG). Our Family Readiness Contacts will be:

Primary Military Point of Contact (MPOC):

Name:	Duty Position:
Duty Location:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

Alternate Military Point of Contact (MPOC):

Name:	Duty Position:
Duty Location:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

FRG Primary Volunteer Point of Contact (VPOC):

Name:	Duty Position: (Circle as appropriate) Lead/Co-Lead
Mailing Address:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

FRG Alternate Volunteer Point of Contact (VPOC):

Name:	Duty Position: (Circle as appropriate) Lead/Co-Lead
Mailing Address:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

APPLICATION FOR FAMILY SUPPORT GROUP CHARTER (Continued)

2. Our Family Readiness Group will be referred to as:

_____.

3. A checking account (has) / (will) be established using the FRG name identified in paragraph 2 as the name of the account holder. A minimum of two FRG members will have access to the account. Military members will not be listed on the account.

4. The following basic administrative support is available to support our Family Readiness Activities:

_____ Expendable Office Supplies	_____ Computer
_____ Copy Machine	_____ Envelopes for Correspondence
_____ Postage for Correspondence	_____ Access to Telephone use for official FRG business
_____ Other:	
_____ Other:	

5. The Family Readiness Group will conduct its meetings and other scheduled activities the following location, unless otherwise published: _____.

6. The Family Readiness Group will:

- a. Initiate projects and activities that will enhance the wellness and preparedness of our family members.
- b. Ensure those activities and projects chosen, planned, and carried out by the FRG are within appropriate military guidelines and regulations.
- c. Provide informal periodic updates to the unit on FRG plans and projects.
- d. Provide a communication link between the unit and participating family members.
- e. Identify family member concerns and bring them to the command's attention ideally before the concerns become problems.

7. Other family members and/or volunteers who are interested in participating in our Family Readiness group meetings and activities are identified on Attachment 1 to this application.

8. Therefore, based on the above correspondence, it is requested that this Family Readiness Group be approved and recognized as an official command program and be granted a charter for a period of three years from our date of application.

(Signature of Unit Commander)

(Signature of FRG Lead Volunteer)

(Printed Name and Rank of Unit Commander)

(Printed Name of FRG Lead Volunteer)

ATTACHMENT 1 TO FR Form 1-07, APPLICATION FOR FAMILY SUPPORT GROUP CHARTER

Additional family members and/or volunteers who are interested in participating in the Family Readiness Group meetings and activities:

Name:	Duty Position: (Circle as appropriate) Secretary/Treasurer/Youth Coordinator/Newsletter/Events
Mailing Address:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

Name:	Duty Position: (Circle as appropriate) Secretary/Treasurer/Youth Coordinator/Newsletter/Events
Mailing Address:	
Work Telephone:	Home Telephone:
Cell Phone:	E-mail Address:

Name:	Duty Position: (Circle as appropriate) Secretary/Treasurer/Youth Coordinator/Newsletter/Events
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Name:	Duty Position: (Circle as appropriate) Secretary/Treasurer/Youth Coordinator/Newsletter/Events
Mailing Address:	
Work Telephone:	Home Telephone: